

7 July 2016

Dear Parent/Carer

**Hampton Court Palace – Wednesday 13 July 2016**  
**Personal Challenge Week**

I am writing to confirm the arrangements for the Personal Challenge Week trip to Hampton Court Palace on Wednesday 13 July 2016.

Students need to meet in room C004 at 8.30am. We will be leaving Applemore College by 8.45am promptly and expect to return to College by 5.00pm. Please make arrangements to collect your child at that time.

Students will need to bring a packed lunch and any drinks/snacks they require for the day. They may also bring a small amount of cash for additional drinks and snacks and for the souvenir shop.

Students may wear their own clothes for the visit but must make sure that these are appropriate for the weather and suitable footwear is essential for a day's sight-seeing.

The students will sign a behaviour contract for the day which reminds them of the need to follow staff instructions at all times and of the importance of mature and sensible behaviour throughout the day as they will be representing Applemore College.

We look forward to an enjoyable and motivational day of history and culture. If you have any further questions then please do not hesitate to contact me at the College.

Yours sincerely

Miss P Smith  
Humanities Department